



COMMUNITY EVENT APPEARANCE REQUEST FORM

A large number of requests are made to the Cairns Taipans by community groups, organisations and businesses to have players, coaches and staff appear at special functions and charity events.

The 'Skytrans' Cairns Taipans are **100% committed to providing a positive presence in the local community and we will do our best to meet as many requests as possible.**

Official Player Request Procedure:

- A formal request must be submitted in writing via the **2009-10 Community Event Player Appearance Request Form**.
- All requests must be received **at least three weeks or 15 working days prior** to the event.

We will endeavour to accommodate your request and find suitable times when possible around practice and playing schedules that meet your requirements.

Please note that even though the upmost efforts will be made, due to the heavy commitments of the NBL season the Cairns Taipans unfortunately cannot guarantee that we will be able to accommodate every appearance request.

For more information please contact:

Joel Khalu
Community & Operations Manager
'Skytrans' Cairns Taipans
(07) 4041-3000
0415-180-072



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Please complete this form and return it to:

Joel Khalu
Community & Operations Manager
P.O Box 875, Bungalow. 4870
Email: joel@taipans.com
Fax: (07) 4041-5000

ORGANISATION NAME:

CONTACT NAME:

CONTACT PHONE: B)..... M).....

CONTACT EMAIL:

APPEARANCE DATE:

EVENT NAME (if applicable):

EVENT DETAILS:

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LOCATION & ADDRESS:

START TIME OF APPEARANCE: END TIME OF APPEARANCE:

REQUIREMENTS OF PLAYERS:

.....

ESTIMATED ATTENDANCE: ADULTS:..... KIDS:.....

OTHER RELEVANT INFO: INDOOR / OUTDOOR

FOR FURTHER INFORMATION PLEASE CONTACT JOEL KHALU ON (07) 4041-3000

OFFICE USE ONLY:

Date Request Received: Status: Approved / Declined

Confirmation Sent: YES / NO Confirmation Date:

Players Attending: